



Suspension and Expulsion Policy

Suspension – a child is removed from the classroom for short or extended period of time; a child is removed from the center, may need family or medical documentation in order to return to school

Expulsion – a child is no longer enrolled in the center; child's needs are not able to be met in the group environment

Occasionally children exhibit behavior challenges that are out of the range of expertise for the teachers, we send a reminder of our Discipline Policy. Certain behavior incidents can cause safety concerns for the child and to other students. Incidents may cause physical harm to other students/teachers and/or require constant one-on-one attention from a teacher who is responsible for multiple children. The ratio in a preschool classroom is 1 teacher for every 10 children. The ratio for older toddler student is 1 teacher for every 6 children. Dedicated 1:1 attention is not feasible in a group care setting.

Harmful incidents may be intentional or accidental and include, but are not limited to:

- aggressive physical touches
- throwing objects around the classroom
- running away from the class group
- actively disrupting nap time or group learning times
- using foul or inappropriate language
- destruction of school property

If any child is displaying any behaviors that are disruptive to the classroom, we will follow these discipline consequences. After each discipline action, the child will be encouraged to try again to use the techniques we teach for appropriate behavior with the class group. If he/she is unable to behave appropriately, the next consequence will be implemented.

1. Child will be removed from the activity *while remaining in the classroom*
2. Child will be removed from the classroom (suspension)
3. Parent/Guardian are called and must pick child up within 30 minutes of phone call.
 1. If this become a pattern, 2 or more times in a week, parents are required to seek outside support from behavioral health professional and *provide documentation of visit and behavior plan* or student may not return. (expulsion)

This policy is ***not a solution*** to behavior concerns. If you are concerned about your child's behavior, we recommend discussing concerns with a behavioral health professional.

K-Prep Learning Center uses Love & Logic as our positive behavior program. For detail information about Love & Logic, please see the Love & Logic Overview in this section. In the event that a child exhibits behavior that is outside the expertise of our educators and/or is hurtful to themselves or others, we will do the following:

1. Document observations
2. Complete a Social Emotional screening (ASQ SE)
3. Request a family meeting
4. Create an individual action plan
5. Follow up family meeting

Every attempt will be made to keep the child in their classroom. If behaviors continue, a referral to outside services will be made to the family. Other resources (ECMH, STARS TA Coaching, etc.) will be utilized as needed, please see our information regarding additional organizations and support that K-Prep Learning Center utilizes.

Behavior Report with Suspension & Expulsion Policy

Today, _____ (Child's Name) _____,

Experienced this consequence: _____

due to the following behavior:

The next step is:

Director Signature

Date

Parent Signature

Date

As a reminder of consequences per our policy:

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